Request for Information regarding the "Parents' Right to Know" Clause of the NCLB Act
(Template)

School districts are required to notify parents of ALL children in ALL Title I schools that they have the right to request and receive timely information on the professional qualifications of the teaching staff within the building. This requirement applies to all children in the school—whether or not they receive Title I services—and all Title I schools, both targeted assistance and schoolwide.

When a parent requests information on professional qualifications, districts must, at a minimum, report the following:

a. The education level and subject area of the teacher's college degree major and any graduate degree or certificate held;

b. Whether or not the teacher is teaching under an emergency status;

c. Whether or not the teacher has met North Dakota's licensing requirements for the grade level(s) and core academic subject(s) they teach.

The notification must take place at the start of each school year.

Teacher Name	Current Position (Grade Level/ Subject)	Bachelor's Degree Major and/or Major Equivalency	Graduate Degree or Special Credentials or Endorsements	Years of Teaching Experience (Optional)	Meets State Qualifications and Licensing

Paraprofessional Name	Qualifications	Meets NCLB Requirements